

## INFORMATION CLAUSE

### in connection with the Campervan Rental Agreement

In connection with the Campervan Rental Agreement, NOTEL POLAND SP. Z O.O. with its registered office in Warsaw (hereinafter also referred to as the "Personal Data Controller") is the controller of personal data and processes it in accordance with the REGULATION (EU) 2016/679 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC („General Data Protection Regulation”) and the Act of 10 May 2018 on the Protection of Personal Data.

#### **IDENTITY AND CONTACT DETAILS:**

Notel Poland sp. z o.o., with its registered office in Warsaw at ul. Włociańska 15/98, KRS (National Court Register Number) 0000474393, REGON (National Business Registry Number) 146843886, NIP (Tax Identification Number) 5252562639.

#### **PURPOSES OF PERSONAL DATA PROCESSING AND LEGAL BASIS FOR PROCESSING:**

The purposes of personal data processing by Notel Poland sp. z o.o. in connection with the Campervan Rental Agreement are:

1) **pursuing claims against persons with respect to whom Notel Poland sp. z o.o. performs the aforementioned Agreement and defence against claims of third parties; communication with persons interested in the activities of Notel Poland sp. z o.o.** - including the activity of concluding (as the rental company) campervan rental agreements, i.e. in particular responding to inquiries, comments and requests concerning the conclusion of the aforementioned agreements. The legal basis is:

- Article 6 (1)(f) of the General Data Protection Regulation – i.e. the legitimate interests pursued by the controller;

2) **concluding and performing campervan rental agreements.** The legal basis for data processing is:

- Article 6 (1)(b) of the General Data Protection Regulation – i.e. processing is necessary for the performance of a contract to which the data subject is party or in order to take steps at the request of the data subject prior to entering into a contract;

#### **CATEGORIES OF PERSONAL DATA:**

With regard to the processing purposes indicated in points 1) and 2) above – the categories of processed data include:

- 1) name, surname and address,
- 2) the data on the driving licence,
- 3) telephone number,
- 4) company and Tax Identification Number (NIP) – if the person concluding the campervan rental agreement declares to use it in connection with their business activity;
- 5) e-mail address,
- 6) content of the message sent by the data subject to Notel Poland sp. z o.o.,
- 7) bank account number;
- 8) the destination and route of the trip,
- 9) the data from the utility bill.

The data from points 1) – 9) relates to the renter of the campervan, while the data from points 1) – 2) relates to the driver of the rented campervan.

## **INFORMATION ON THE RECIPIENTS OF PERSONAL DATA OR CATEGORIES OF RECIPIENTS**

Personal data may be transferred to the following recipients:

- entities providing legal and accounting services to Notel Poland sp. z o.o.;
- IT companies servicing the IT system of Notel Poland sp. z o.o.;
- other entities, not mentioned above, in accordance with applicable regulations and principles.

## **DATA RETENTION PERIOD:**

Notel Poland sp. z o.o. informs that personal data will be processed until it is no longer necessary for the performance of the campervan rental agreement, but no longer than the limitation period for the claims to which this data may apply.

## **DETERMINATION OF THE LEGITIMATE INTEREST PURSUED BY THE CONTROLLER:**

Notel Poland sp. z o.o. informs that it processes personal data on the basis of Article 6 (1)(f) of the General Data Protection Regulation and the legitimate interest is:

- pursuing claims against persons with respect to whom Notel Poland sp. z o.o. performs the aforementioned Agreement and defence against claims of third parties; communication with persons interested in the activities of Notel Poland sp. z o.o. - including the activity of concluding (as the rental company) campervan rental agreements, i.e. in particular responding to inquiries, comments and requests concerning the conclusion of the aforementioned agreements.

## **RIGHT OF ACCESS, RIGHT TO RECTIFICATION, ERASURE OR RESTRICTION OF PROCESSING:**

Notel Poland sp. z o.o. informs that in accordance with the General Data Protection Regulation, the data subject has the right to request from the controller:

- access to personal data concerning the data subject (Article 15 of the General Data Protection Regulation);
- rectification of data (Article 16 of the General Data Protection Regulation);
- erasure of data (Article 17 of the General Data Protection Regulation);
- restriction of processing (Article 18 of the General Data Protection Regulation);
- data portability (Article 20 of the General Data Protection Regulation).

## **RIGHT TO WITHDRAW CONSENT TO THE PROCESSING OF PERSONAL DATA:**

Notel Poland sp. z o.o. informs that in accordance with the General Data Protection Regulation, to the extent that data processing is carried out on the basis of the consent given, the data subject has the right to withdraw consent at any time. Withdrawal of consent shall not affect the lawfulness of processing carried out on the basis of the consent before its withdrawal.

## **VOLUNTARY PROVISION OF DATA:**

The provision of personal data is voluntary – however, it is necessary for the conclusion and performance of the campervan rental agreement and for the performance of actions requested by the data subject (e.g. responding to inquiries, comments, complaints).

**RIGHT TO OBJECT:**

Notel Poland sp. z o.o. informs that in accordance with the General Data Protection Regulation, the data subject has the right to object at any time – on grounds relating to his or her particular situation – to processing of personal data concerning him or her which is based on:

- Article 6 (1)(e) of the General Data Protection Regulation, i.e. where processing is necessary for the performance of a contract carried out in the public interest or in the exercise of official authority vested in the data controller, or

- Article 6 (1)(f) of the General Data Protection Regulation, i.e. where processing is necessary for the purposes of the legitimate interests pursued by the controller or by a third party, except where such interests are overridden by the interests or fundamental rights and freedoms of the data subject which require protection of personal data, in particular where the data subject is a child,

including profiling based on these provisions. The controller shall no longer process the personal data unless the controller demonstrates compelling legitimate grounds for the processing which override the interests, rights and freedoms of the data subject or for the establishment, exercise or defence of legal claims.

Where personal data are processed for direct marketing purposes, the data subject shall have the right to object at any time to processing of personal data concerning him or her for such marketing, which includes profiling to the extent that it is related to such direct marketing..

**RIGHT TO LODGE A COMPLAINT WITH A SUPERVISORY AUTHORITY:**

Notel Poland sp. z o.o. informs that in accordance with the General Data Protection Regulation, without prejudice to any other administrative or judicial remedy, every data subject shall have the right to lodge a complaint with a supervisory authority, in particular in the Member State of his or her habitual residence, place of work or place of the alleged infringement if the data subject considers that the processing of personal data relating to him or her infringes this Regulation. In the Republic of Poland, the supervisory authority is the President of the Personal Data Protection Office.

**INFORMATION ON AUTOMATED INDIVIDUAL DECISION-MAKING, INCLUDING PROFILING:**

Notel Poland sp. z o.o. does not use personal data for automated decision-making or profiling (within the meaning of the General Data Protection Regulation).

I acknowledge receipt of this Information Clause: \_\_\_\_\_, date: \_\_\_\_\_.